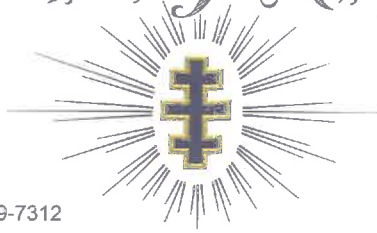


Grand Encampment of Knights Templar



5616 SIDBURY ROAD
CASTLE HAYNE, NORTH CAROLINA 28429-7312

CELLULAR: (910) 619-6900
EMAIL: steele2270@aol.com

May 12, 2022

OFFICE OF
JAMES B. STEELE, KCT
RIGHT EMINENT DEPARTMENT COMMANDER

Dear Sir Knights:

Enclosed please find the information for the Mid-Atlantic Department Conference of the Grand Encampment of Knights Templar to be held on Saturday, September 24, 2022, at the Hilton Crystal City located at 2399 Jefferson Davis Highway, Arlington, VA 22202. Hotel reservation details, along with the registration form and schedule are also enclosed. The schedule includes lunch buffet and banquet information. Please note the different hotel and conference registration date deadlines.

Pursuant to Section 114(b) of the Constitution and Statutes of the Grand Encampment, every Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General and Grand Recorder are required to attend the Conference. All Right Eminent Grand Commanders in the Mid-Atlantic Department are asked to assist in ensuring your Officers are fully apprised of the conference details and emphasize the necessity and importance of their attendance! If any of the above Officers are unable to attend the Mid-Atlantic Department Conference, he must directly request approval to be excused, with reasons therefore, from the Grand Master of the Grand Encampment. This conference is open to all Sir Knights who desire to attend, so please feel free to advise your Sir Knights and extend them an invitation to attend and participate in the Conference.

The Officers of the Grand Encampment spend considerable time and effort in preparing the Department Conference Program to assist your Grand Commandery and your efforts as an elected Grand Officer. I believe that you will find the conference to be most beneficial as you prepare and execute your plans to promote and grow Templar Masonry during this triennium in your respective jurisdictions. Together, we will continue to make Templar Masonry the most prestigious appendant Masonic Body that one may petition for membership.

Each Grand Commander will be called upon to give a brief account of the activities planned or occurring in your Grand Commandery. Please give some thought to your presentations as each of us can learn from one another. Make it concise and insightful for your peers.

Courteously,

A handwritten signature in blue ink that reads "James B. Steele". The signature is fluid and cursive.

James B. Steele
Right Eminent Department Commander



DELAWARE



MARYLAND



VIRGINIA



NORTH CAROLINA



WEST VIRGINIA



DISTRICT OF COLUMBIA

Mid-Atlantic Department Conference Registration Information September 23-24, 2022

Hilton Crystal City at Reagan National Airport
2399 Jefferson Davis Hwy, Arlington VA 22202

Hotel registration deadline is Friday, September 2, 2022

Conference attendance check-in times for attendees will be Friday, September 23, 2022 from 3:00 - 5:00 p.m. and Saturday, September 24, 2022 from 6:30-8:00 a.m. The sessions will begin at 8:00 a.m. on Saturday, September 24. Dress for all activities is coat and tie or business casual.

Room Rate = \$122.00 + tax per night, Single or Double Occupancy. A block of rooms has been reserved for September 23-24, 2022. The special room rate will be available until September 2 or until the group block is sold-out, whichever comes first. Self-parking is available at the special conference rate of \$10.00 per day (regularly \$35.00) underneath the hotel, based on availability. Please make room reservations directly with the hotel either online or by phone.

The booking website:

<https://book.passkey.com/go/midatlantic2022>

The telephone reservation number is: **1(800) 695-7551**

Direct phone number to hotel: (703) 418-6800

The Hilton Crystal City Hotel is located near Reagan National Airport and within walking distance of the Metro Rail. Check-in time is 3:00 p.m. and Check-out time is 12:00 noon. Complimentary shuttle service is available daily to/from the airport, metro-station, nearby shops, restaurants, and businesses. Please check directly with the hotel for arrangements. They do not have shuttle service to/from Dulles Airport.

Please know that the York Rite Leadership Program (YRLP), jointly sponsored by the General Grand Chapter, General Grand Council and the Grand Encampment of Knights Templar, will be held concurrently with the Department Conference. While there is no fee for the YRLP, everyone must register and pay the registration fee using the Mid-Atlantic Department Conference Registration Form. The YRLP registration insures availability of training materials.

Please remember that Grand Encampment Statutes specify that the Grand Commander, Grand Generalissimo, Grand Captain General and Grand Recorder are *REQUIRED* to attend. Attendance will be taken. A count of the participating members of the Grand Commanderies will also be taken.

All Grand Recorders should encourage all Officers in their respective jurisdictions to attend either the Conference or YRLP training. Please also note that this conference is open to any and all Sir Knights who desire to attend.



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WEST VIRGINIA



DISTRICT OF COLUMBIA

MID-ATLANTIC DEPARTMENT CONFERENCE REGISTRATION FORM

September 23-24, 2022

Hilton Crystal City at Reagan National Airport
2399 Jefferson Davis Hwy, Arlington VA 22202

Hotel Registration deadline is Friday, September 2, 2022
Conference Registration deadline is Friday, September 16, 2022

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Title: _____ Grand Commandery: _____

Lady Attending: Yes _____ No _____ Lady's Name: _____

Please Select One to Attend:

General Session Registration

Leadership Training**

****NOTE****

If you select the Leadership Training Class, the \$75 fee must be paid with this Registration Form; however, you must register online for the class at: <https://yorkriteleadership.org/>

\$ 75.00

MEAL SELECTION

****MEAL SELECTION & PAYMENT MUST BE MADE BEFORE SEPTEMBER 16, 2022****

Friday Night Banquet

Steak

Salmon

_____ x \$60.00 per person \$ _____

Saturday Lunch

Chicken

Buffet

_____ x \$36.00 per person \$ _____

TOTAL \$ _____

Return this form with check made payable to:

JAMES B. STEELE
5616 Sidbury Road
Castle Hayne, NC 28429-7312
E-mail: steele2270@aol.com
Cell phone: (910) 619-6900

****If electronic payment is preferred, please email completed form to James Steele and submit payment using Zelle****